

NOTIFICATION

Sub: Third Annual Convocation of the REVA University - 2018.

1. It is hereby notified that the **Third Annual Convocation of REVA University** will be held during in the month of August, 2018 at **REVA University, Rukmini Knowledge Park, Kattigenahalli, Yelahanka, Bengaluru – 560 064**. The exact date and time will be announced in due course.
2. **Admission to the Convocation IN PERSON**
The convocation is compulsory for all students presently studying in 4th Semester Post Graduate Degree (MA in English/MBA/M Com /MS (CS)/MSc-Biochemistry/ MSc-Biotechnology & M Tech), 6th semester MCA, M Tech (Part-time), 8th Semester B Tech and 6th Semester Graduate Degree (B Com, BBA & BCA) and they will have to apply and attend the convocation in person on the scheduled date and time.
3. The application form may be obtained from the office of the Director of respective Schools of **REVA University, Rukmini Knowledge Park, Kattigenahalli, Yelahanka, Bengaluru-64** during office hours.
4. **Annual Convocation Fee** including obtaining Degree Certificate and prescribed Convocation Dress (which is returnable soon after the convocation is over) is Rs. 3,000/- per candidate.
5. The candidates while filling the application SHOULD WRITE THEIR CORRECT NAMES IN CAPITAL LETTERS AS REGISTERED IN THE UNIVERSITY EXAMINATIONS AND THEIR CONTACT ADDRESS, TELEPHONE NUMBER, MOBILE NUMBER AND E-MAIL FOR FURTHER CORRESPONDENCE. THEY ARE REQUIRED TO FURNISH THE COMPLETE INFORMATION IN THE FORM, AND THE PARTICULARS SUCH AS NAME, SUBJECT OF STUDY ETC ENTERED IN THE APPLICATION FORM HAVE TO TALLY WITH DETAILS IN THEIR MARKS CARDS.
6. The candidates are required to AFFIX ONE LATEST PASSPORT SIZE COLOUR PHOTOGRAPH TO THEIR APPLICATION FORM AND PLACE TWO MORE PHOTOS IN A SEPARATE ENVELOPE AND ENCLOSE WITH THE APPLICATION FORM.
7. Candidates should note that the incomplete and incorrect applications will not be considered and no correspondence will be entertained in this matter.
8. The candidates should make copy of their application and obtain an acknowledgement from the Registrar (Evaluation) on the copy for having submitted the application form to the University.
9. **FILLED-IN APPLICATION FORM SHOULD REACH THE REGISTRAR (EVALUATION), REVA UNIVERSITY, Rukmini Knowledge Park, Kattigenahalli, Yelahanka, Bangalore – 560 064 before the last date mentioned below.**

LAST DATE FOR PAYMENT OF FEES AND SUBMISSION OF FILLED IN APPLICATION	
WITHOUT FINE	30-03-2018
WITH FINE OF Rs. 500/-	10-04-2018

Sd/
REGISTRAR (EVALUATION)