



**SPECIALIZED  
STUDY PROGRAM**

# INTRODUCTION TO ACCOUNTING

*COUNT ON  
YOUR EDUCATION*

**Learn key accounting skills and principles, and formalize a solid base for which to renew an existing career or catapult a new one.**

- Introductory and intermediate essential accounting theory, principles, and practice
- Methods for presenting, conveying, and analyzing accounting information, including using balance sheets and income statements
- The role of accounting in different departments and industries
- Best practices in accounting and generally accepted accounting principles (GAAP)

**Calculate your future. Enroll now.**  
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**UCR** | Extension  
Professional Studies

SPECIALIZED STUDY PROGRAM IN THE

# INTRODUCTION TO ACCOUNTING

ONLINE PROGRAM

“Supporting individuals in keeping pace with the changing requirements of the modern work environment is at our core. Collaboration, partnership, and community drive us to provide accessible, affordable education, and training for working adults. Whether you are an individual looking to advance your career, or an organizational leader interested in investing in your workforce, we are here for you.”

—Kasey Wilson, Ed.D.

Director of  
Professional Programs  
UCR Extension  
Riverside, CA

## MAKE AN INVESTMENT IN YOURSELF

Whether you are working in finance already or aspire to do so, knowing the fundamentals of accounting practices and principles is the first step toward upward mobility in your career. Prepare that base with introductory and intermediate topics that you can use regardless of which type of accounting you choose.

First, understand the basics of accounting principles and theory. Discover strategies for using, communicating, processing, recording, and analyzing accounting information. Learn how these principles apply to a plethora of fields, including government, nonprofit organizations, and private companies. Boost that foundation with more advanced topics, such as interpretation, processing, and presentation of statements. Learn about generally accepted accounting principles (GAAP), valuation, recording, inventories, and liabilities. Leave the program knowing tax planning, financial statement preparation, auditing, and more and establish the career you've been aiming for.

### WHAT YOU'LL LEARN

- Introductory and intermediate accounting theory, principles, and practice
- Techniques for communicating and processing accounting information
- Methods for using balance sheets and income statements in recording, analyzing, and summarizing findings
- Accounting application in a wide variety of departments and industries, such as receivables and payables, plant and equipment, intangible assets, and sole proprietorships
- Principal accounting statements and generally accepted accounting principles (GAAP)
- Types of financial reporting, including presentation and control of cash, receivables, and inventories

### WHO CAN BENEFIT

This program is for professionals working in finance. Financial assistants and students who are business majors are also encouraged to apply.

### ADMISSION

Take individual courses or fulfill all of the requirements to complete your UCR Extension certificate. Whichever you choose, you will gain the personal power that comes through learning new skills. Be assured that you are receiving education that is backed by the UC tradition of excellence.

### HOW TO EARN THIS AWARD

Individuals must complete a total of 8 quarter units, with a grade of C or better.

PRINCIPLES OF ACCOUNTING 4 UNITS

FINANCIAL REPORTING 4 UNITS

- This program can typically be completed within 3 months.

### PROGRAM INFORMATION

Prices, requirements and courses are subject to change. For the most up-to-date information:  
Phone: 951.827.4105  
Email: [prodev@ucx.ucr.edu](mailto:prodev@ucx.ucr.edu)  
Website: [extension.ucr.edu](http://extension.ucr.edu)



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