

**10** YEARS  
OF UNIVERSITY  
RECOGNITION  
**20** YEARS OF  
ACADEMIC  
EXCELLENCE



**REVA**  
UNIVERSITY

Bengaluru, India

## **POLICY**

**FOR FINANCIAL SUPPORT TO TEACHERS TO ATTEND  
WORKSHOPS / CONFERENCES AND TOWARDS MEMBERSHIP  
FEE OF PROFESSIONAL BODIES**

## Prologue

REVA University) is committed to the pursuit of excellence in research and aims to achieve international recognition through interdepartmental and inter-institutional collaborative research programmes across the spectrum of Engineering and Technology, Physics, Chemistry, Mathematics, Biotechnology, Management Sciences, Architecture, Performing Arts as well as Social Sciences. REVA University shall ensure that research in all fields that include trans and multidisciplinary types grows exponentially, keeping the ethical norms and research standards intact.

## Objectives

The primary objective of the proposed incentive scheme is to motivate all the faculty members / scholars of our University to undertake quality research, consultancy and other research related activities.

The scope of the scheme envisages in particular,

- To motivate faculty members to concentrate on research related activities in addition to the teaching so as to publish articles in reputed refereed international journals and conferences.
- To pursue efforts to write books, monographs for publication by International and National publishers of repute.
- To evince interest among the members of faculty so that they take efforts to establish collaborative research projects with their counterparts in reputed Indian/Foreign Universities.
- To encourage the faculty to submit project proposals and secure funded research projects from various funding agencies in India and Abroad.
- To undertake consultancy projects sponsored by both the Government and Private Industrial and other organizations.
- To encourage creativity in the minds of faculty, so that they make original contributions by way of products, concepts etc. and obtain patents.

  
Registrar  
Registrar  
REVA University  
Bengaluru - 560 064

## Research Promotion Support Schemes

Scheme name	Details
Journal Publications	<ul style="list-style-type: none"> <li>• Q1 rated journal publication:</li> <li>• Incentive of Rs. 15,000/- to be paid which will be equally distributed among all authors of REVA University.</li> <li>• Additional Incentive of Rs. 12,000/- for publishing 4 and above papers in Q1 rated journal in a calendar year.</li> <li>• Q2 rated journal publication:</li> <li>• Incentive of Rs. 12,000/- to be paid which will be equally distributed among all authors of REVA University.</li> <li>• Additional Incentive of Rs. 10,000/- for publishing 4 and above papers in Q2 rated journal in a calendar year. .</li> <li>• Publication in Top 10% Q1 rated journals:</li> <li>• Incentive of Rs 25,000/ to be paid which will be equally distributed among all authors of REVA University</li> <li>• Q3 rated journal publication (other than engineering and Sciences):</li> <li>• Incentive of Rs. 5,000/- to be paid which will be equally distributed among all authors of REVA University.</li> <li>• Publication in Free Q rated journals:</li> <li>• Incentive of Rs 5,000/ to be paid which will be equally distributed among all authors of REVA University</li> </ul>
Conference Reimbursement in Scopus Indexed Conferences or Conferences conducted by IIT/IIM/ NIT/IIIT/IISc/CSIR Labs/DRDO/ISRO/ ICMR/National Law School/ICAR/IISER/ SAP only for Faculty.	<ul style="list-style-type: none"> <li>• National</li> <li>• 50% conference registration fees will be reimbursed for conferences.</li> <li>• 3 AC Train fare/ equivalent for Assistant Professor and Associate Professor and 2 AC Train Fare for the Professor and above.</li> <li>• Any one author of REVA University is eligible to apply</li> <li>• # Note: TA and DA of Rs. 1000/- will be given for outstation travel only. On Duty will be given for the conference dates.</li> <li>• Reimbursement will be given on submission of all the bills (Conference Registration fee payment receipt, Travel Tickets, other Bills etc. for the amount claimed. The faculty member can apply for the above mentioned incentive once the published paper is indexed in Scopus/WOS database.</li> </ul>

- International \*\*
- Economy air fare (to & fro) will be given
- 50% conference registration fees will be reimbursed.
- On Duty and Daily Allowance will be given only for the conference dates.
- Financial Support Claim can be made once in two years by a faculty member.
- One of the faculty member (author) of the paper can seek reimbursement only if he/she is a first author, provided no other agency had given financial help for the same. A faculty is not eligible for reimbursement, for just chairing a session or attending the conference.
- Faculty members can apply for various travel fellowships sponsored by various government funding agencies.
- Maximum of 10% of the faculty of each school on first cum first basis (for different conferences) can avail from each school per year. Conference must be of high repute only.

Destination	Daily Allowance (DA) – Grade wise		
	Assistant Professor	Associate Professor	Professor
North & South America, Africa, Europe, Australia	\$75	\$100	\$125
Asia, Middle East, SAARC Countries	\$50	\$75	\$100

\*\* Note: Approval of the candidate will be done by a 5-member committee formed by the Vice Chancellor. Reimbursement will be given on submission of all the bills (Conference Registration fee payment receipt, Travel Tickets, other Bills etc. for the amount claimed). The committee shall recommend appropriate advance amount based on the budget proposed by the author.

Tuition Fee waiver for faculty pursuing PhD #

- All Faculty members who will be registering and who have already registered for Ph.D. programme in REVA University will receive considerable fee waiver to pursue quality research. The annual fee structure of Rs 35,000 will apply from October 2022.
- Faculty who will be availing this facility must serve REVA University for a minimum period of 5 years from date of PhD award. Members Failing to meet this requirement must return back the amount being considered under tuition fee waiver.

	<ul style="list-style-type: none"> <li>This fee waiver will be applicable only for FOUR years only and thereafter, the prevailing fee structure shall apply.</li> </ul> <p>#Terms &amp; Conditions shall apply.</p>
Soft loan for Faculty pursuing PhD #	<ul style="list-style-type: none"> <li>Faculty of REVA University can avail a soft loan (maximum of Rs. 50,000/-) to mitigate their financial needs (Yearly fees) for PhD programme. Once availed, the soft loan to be recovered in instalment basis.</li> <li>This is applicable only for faculty members who have completed 1 year of service (from DOJ) at REVA University.</li> <li>The money will be deducted in the faculty salary depending upon the number of months opted.</li> </ul> <p>#Terms &amp; Conditions shall apply.</p>
Publication of Books	<ul style="list-style-type: none"> <li>Full Book – International Publisher (McGraw Hill, Prentice Hall, Oxford University Press or other internationally reputed publishers) – Rs. 25,000/-.</li> <li>Full Book – Reputed National Publisher with ISBN/ISSN number – Rs. 15,000/-</li> <li>Contribution of book chapters (International Publisher with ISBN/ISSN Number) – Rs. 5,000/- (Conference papers as book chapters will not be considered under this category. They must apply for reimbursement under conference reimbursement only).</li> </ul>
Research Collaboration Incentive for Conference	<ul style="list-style-type: none"> <li>Incentive of Rs. 3,000/- (2nd author and above) will be given to the faculty member for collaborative work with any institution/industry in India and Abroad.</li> <li>The faculty member can apply for the above mentioned incentive once the published paper is indexed in Scopus database.</li> </ul>
Incentive for Conducting Training Programs	<ul style="list-style-type: none"> <li>If any faculty member conducts any training program to any industry / institution in REVA University, then 25% of the total revenue generated will be given as incentive.</li> <li>The applicable TA/DA for the trainer from REVA University offering training outside the campus/State should be provided by the university.</li> </ul>

Incentive for Product Development	<ul style="list-style-type: none"> <li>• Incentive of Rs. 50,000/- will be given to the faculty / student who will develop the product and does the commercialization.</li> <li>• It is required to add REVA University as the Co-Inventor.</li> </ul>
Incentive for getting the Grant from Government / Private Sponsored projects	<ul style="list-style-type: none"> <li>• 5% of the total grant to be given to the Investigators for getting the grant from Government /10% of the total grant for Private Sponsored projects from India and Abroad.</li> </ul>
Consultancy	<ul style="list-style-type: none"> <li>• 40% of the total amount generated through consultancy to be given as incentive to the faculty member who gets the consultancy work and uses REVA University resources.</li> <li>• However, if faculty gets the consultancy project on his/her own and completes the consultancy without using the REVA University resources, then 60% amount will be shared from the consultancy amount.</li> </ul>
Patents / Copyrights	<ul style="list-style-type: none"> <li>• The University will reimburse full amount for getting Patent granted. But, the university should be Co-Principal Investigator (Co PI) in such case.</li> <li>• For all published Patents, the University will reimburse the amount spent on filing and Publication of the patent.</li> </ul>
Honorarium to guides	<ul style="list-style-type: none"> <li>• The University will provide an honorarium equivalent of 20% of the Ph.D. tuition fee to research supervisors annually.</li> </ul>
Professional Memberships	<ul style="list-style-type: none"> <li>• 50% reimbursement will be given to all the faculty members once in his/her service. Faculty can apply for membership reimbursement in any one of the Professional Society/ International body or organisation.</li> </ul>
SEED Money	<ul style="list-style-type: none"> <li>• All the faculty members are encouraged to submit project proposals under SEED Money Grant yearly.</li> <li>• The Seed Money Grant scheme of REVA University is designed to stimulate competitive research in strategic areas of national or international importance, to promote innovative product and technology development, and/or to facilitate the start of research and development.</li> <li>• Grants shall be awarded with a maximum value of Rs.10 Lakhs.</li> <li>• The duration of the Grant will be 2-3 years. It could be extended by another year after a complete review of the outcomes.</li> <li>• The investigators will have to present their project proposal in front of the research committee.</li> </ul>

Incentive for Scholars / Students to attend Conferences / Competitions

**National:**

- 50% of conference / competition registration fees will be given.
- Sleeper Class Train Fare or Bus equivalent (to and fro) will be given.
- TA and DA of Rs. 300/- will be given only for outstation travel.
- One of the student in the authors list of the paper will be given.

**International:**

- Economy air fare (to and fro) will be provided.
- 50% of conference / competition registration fees will be paid
- A student/scholar can seek reimbursement only if he/she is one of the author in the paper, provided no other agency/ organization had given financial help for the same.
- An external part time student/scholar will be supported based on the recommendation of the committee.
- Scholars/Students are encouraged to apply for various travel fellowships sponsored by various government funding agencies.
- UG/PG Students: It is 1 student per section of the Graduating batch from each school.
- PhD Scholars: Maximum of 2 Full Time PhD Scholars only (for different conferences) can avail from each school per year. Conference must be of high repute only.

Destination	Daily Allowance (DA)
North & South America, Africa, Europe, Australia	\$75
Asia, Middles East, SAARC Countries	\$50

**\*\* Note: Selection of the candidate will be done by a 5-member committee formed by the Vice Chancellor. Reimbursement will be given on submission of all the bills (Conference Registration fee payment receipt, Travel Tickets, other Bills etc. for the amount claimed).**

<p>Incentive for Students winning National level/ state level/ Project competition/ Hackathons</p>	<ul style="list-style-type: none"> <li>• Incentive of Rs. 10,000/- for winning National Level competition;Rs 5000 for the 2nd prize; and Rs 2500 for the third prize</li> <li>• Incentive of Rs. 5,000/- for winning State Level Competition; Rs 2500 for the 2nd prize, and Rs 1250 for the 3rd prize.</li> <li>• Incentive of Rs. 1,500/- for winning in Hackathons/Project competition; Rs 1000 for the 2nd Prize and Rs 500 for the 3rd prize</li> </ul>	
<p>FDP/SDP for students and faculty members</p>	<ul style="list-style-type: none"> <li>• Sponsorship of Rs. 5,000/- shall be given to faculty and students to attend FDP/SDP. FDP must be minimum of 5 days' duration.</li> <li>• Director shall decide the usefulness of such programs and recommend for the incentive.</li> </ul>	
<p>Scopus Subscription</p>	<ul style="list-style-type: none"> <li>• University has taken subscription for Scopus. Faculty and Scholars are encouraged to carry out the research activity (literature survey, identify collaborators or researchers, latest papers, identify journals) who are working in the research area.</li> </ul>	
<p>Anti-plagiarism software – Turnitin</p>	<ul style="list-style-type: none"> <li>• All the faculty members and students are encouraged to check the plagiarism of their research paper and research proposal before submitting to any journal/conference/funding agency.</li> <li>• You may submit your paper/proposal if and only if the similarity index is less than or equal to 10% only.</li> </ul>	
<p>Anti-plagiarism software – Turnitin</p>	<ul style="list-style-type: none"> <li>• All the faculty members and students are encouraged to check the plagiarism of their research paper and research proposal before submitting to any journal/conference/funding agency.</li> <li>• You may submit your paper/proposal if and only if the similarity index is less than or equal to 10% only.</li> </ul>	
<p>Best Researcher Award (School wise)</p>	<ul style="list-style-type: none"> <li>• The university recognizes the research carried out by its faculty members by granting "Best Researcher Award" for Paper publication, Funded projects, Patents, Consultancy etc.</li> <li>• Faculty will be selected based on the following,</li> </ul>	
	<p>Q1 Journal paper publication</p>	<p>1st author – 10 Points 2nd author/corresponding author – 7 points 3rd author &amp; above – 5 points</p>
	<p>Q2 Journal paper publication</p>	<p>1st author – 8 Points 2nd author/corresponding author – 6 points 3rd author &amp; above – 4 points</p>



	Conference paper publication (Scopus indexed)	1st Author-2 points 2nd or corresponding Author-1 Point 3rd and 4th Author – 0.5 Point Above 4th author – 0.25 Point
	Funded Projects (Grant sanctioned in the Calendar Year)	More than 50 Lakhs – 30 points 40-50 Lakhs – 25 points 30-40 Lakhs – 20 points 20-30 lakhs – 15 points 10-20 lakhs – 10 points < 10 lakhs – 5 points
	Patents	Published – 5 points per patent published Granted – 10 points per patent granted
	Consultancy	More than 10 Lakhs – 20 points 10-8 Lakhs – 18 points 8-6 Lakhs – 15 points 6-4 Lakhs – 10 points 4-2 Lakhs – 7 points < 2 Lakhs – 5 points
		Note: <ul style="list-style-type: none"> <li>• This award will be given to the faculty who earns highest points in a Calendar year (1st January – 31st December).</li> <li>• The points must be calculated as per the achievement made in the Calendar year.</li> <li>• Atleast one Q1/Q2 journal papers is published (Engineering &amp; Sciences).</li> <li>• Incentive of Rs. 10,000/- will be rewarded along with a certificate.</li> </ul>
Innovation Award	<ul style="list-style-type: none"> <li>• Any faculty members or student who develops and commercializes a product (to the market) will receive the "Innovation Award".</li> </ul>	
Best PhD Thesis Award	<ul style="list-style-type: none"> <li>• Best PhD Thesis award will be given to the scholars if they have published more than or equal to 4 Q1/Q2 journal papers &amp; 2 Scopus Indexed Conference papers from the Thesis.</li> <li>• Scholar must be the 1st author in all the papers.</li> <li>• Incentive of Rs. 10,000/- will be rewarded along with a certificate to the PhD Scholar.</li> <li>• PhD Guide will also be recognized as "Best PhD Thesis Supervisor Award" with a certificate of appreciation.</li> </ul>	

<b>Best Project Award</b>	<ul style="list-style-type: none"> <li>• <b>Best Project Award is given to UG / PG student project if they have published 1 or more Q1 papers from their project.</b></li> <li>• <b>Incentive of Rs. 5,000/- will be given along with a certificate.</b></li> <li>• <b>Guide will also be recognized with a certificate of appreciation.</b></li> <li>• <b>Nominations will be submitted to the 5-member committee nominated by the Vice Chancellor. The committee will decide based on the credentials.</b></li> </ul>
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<b>Scheme name</b>	<b>Details</b>
<b>Policy on accommodation for Full-Time research assistants /Research scholars /Research associates</b>	<ul style="list-style-type: none"> <li>• <b>All the scholars enrolled for Ph.D. in full-time mode are provided with the hostel facility at a cost of the existing fare of Rs 1500 p.m. The same amount may be deducted from the stipend for scholars who are receiving the stipend from the university or collected from other Full time scholars/RAs who are not on stipend.</b></li> <li>• <b>Other scholars who wish to avail the hostel facility on weekends may be charged at the rate as decided by the university.</b></li> </ul>

<b>Scheme name</b>	<b>Details</b>
<b>Policy to attract foreign students to Ph.D. programme</b>	<ul style="list-style-type: none"> <li>• <b>The Ph.D. entrance test and Interview should be conducted online for foreign nationals. Upon admission, the foreign nationals shall stay in the campus for course work</b></li> <li>• <b>A nominal stipend of Rs 15,000 be provided to them along with hostel facilities. The amount may be enhanced to attract bright candidates who wish to pursue in full-time mode. Transportation to and from airport be taken care of by the university</b></li> <li>• <b>After the course work and pre-registration colloquium, the scholars can return to their home country and attend the progress review meeting online. However for the annual presentations, the scholars shall attend offline.</b></li> <li>• <b>HR policy on medical insurance be made ready for foreign nationals</b></li> </ul>

Scheme name	Details
To attract GATE/NET qualified candidates	<ul style="list-style-type: none"> <li>Scholarship of Rs 20,000 is to be provided for full time PhD scholars who have cleared the UGC NET, GATE qualified, CGPA greater than 8.5 in UG / PG. Accommodation and food can be charged at Rs 5000 per month</li> </ul>
Sabbatical leave	<ul style="list-style-type: none"> <li>4-6 weeks of Sabbatical leave for faculty to visit/work research labs once in 3 years</li> </ul>
Students and Faculty members recognized by state/national/ Industrial/ premier institutes	<ul style="list-style-type: none"> <li>Incentive/certificate of commendation/Medal of honour will be bestowed upon members of faculty and students</li> </ul>

**NOTE ON PUBLICATION:**

Affiliations to be mentioned in the Research articles to be published in conferences and Journals.

The Name of the school and University is mandatory

The word "REVA" should be in capital

Ex:

**Title of the article**  
**School of Electrical and Electronics Engineering**  
**REVA University**



# REVA UNIVERSITY

Bengaluru, India

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