ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2022-23

VISION

REVA University aspires to become an innovative university by developing excellent human resources with leadership qualities, ethical and moral values, research culture, and innovative skills through higher education of global standards.

MISSION

- To create excellent infrastructure facilities and state-of-the-art laboratories and incubation centers
- To provide a student-centric learning environment through innovative pedagogy and education reforms
- To encourage research and entrepreneurship through collaborations and extension activities
- To promote industry-institute partnerships and share knowledge for innovation and development
- To organize society development programs for knowledge enhancement in thrust areas
- To enhance leadership qualities among the youth and enrich personality traits, promote patriotism and moral values

VALUES

- ❖ Ethics
- ❖ Ownership
- ❖ Involvement
- ❖ Commitment

OBJECTIVES

- ❖ Developing a sense of ethics in the University and community, making it conscious of its obligations to society and the nation.
- ❖ Performing all the functions of interest to its major constituents like faculty, staff, students, and society to reach a leadership position.
- ❖ Smooth transition from teacher-centric focus to learner-centric processes and activities.
- ❖ To offer high-quality education competitively.
- ❖ Creation, preservation, and dissemination of knowledge and attainment of excellence in different disciplines.

QUALITY POLICY

Aspire to provide education with excellence that will enable us to advance to the frontiers of knowledge encompassing teaching, research, consultancy, and progressive education; while inculcating moral, ethical, and social values to build a quality culture amongst all the stakeholders

About REVA University

REVA University is a State Private University established in Karnataka State under the Government of Karnataka Act No. 13 in the year 2013 in Bengaluru, the IT capital of India. REVA University is recognized by the University Grants Commission (UGC); approved by the AICTE and accredited by NAAC. At QS Asian University Rankings 2023, REVA is ranked 6th among State Private Universities in Karnataka and 47th in India.

REVA University prides itself in contributing to every student's holistic development. The University currently offers 39 full-time Undergraduate Programs, 32 full-time Post Graduate Programs, and 18 Ph.D. Programs, and certificate and diploma Programs. The University offers Programs under the faculty of Engineering, Architecture, Science and Technology, Commerce, Management Studies, Law, Arts and Humanities, and Performing Arts and Indic Studies. REVA University facilitates research leading to a Doctoral Degree in all disciplines. The Programs offered by REVA University are well-planned and designed based on methodical analysis and research with an emphasis on knowledge assimilation, practical applications, hands-on training, global and industrial relevance, and their social significance.

The University is spread over 45 acres of land and has a sprawling green campus. In less than a decade, REVA University, Bengaluru, has established itself as a leader in the field of education by earning recognition as a forward-thinking institution across all disciplines. With state-of-the-art infrastructure, the University has created a vibrant academic environment conducive to higher learning and research. This includes 200 smart classrooms that support blended learning, real-industry-like labs that foster on-the-job learning in students, a tech-enabled library with over 1 lakh collections of books, and most importantly, modern pedagogy. In addition to this, the physical infrastructure includes outdoor classrooms, sports grounds, a professional gym, open study parks for peer learning, and a food court that has been countered by popular food chains. REVA currently has numerous students on campus that come from all around the country. The campus has exclusive Halls of Residence which provides comfortable accommodation for boys and girls, apart from catering to the needs of all cuisine and ensuring adequate amenities are provided to make their stay an extended home.

The programs offered by REVA University are well planned and defined after a detailed study of the industrial need, social relevance, and global job markets. Highly qualified and experienced faculty and scholars from reputed universities /institutions, and experts from industries and business sectors have contributed to preparing schemes of instruction and curricula for these programs. The Choice-Based Credit System and Continuous Assessment Grading Pattern (CBCS – CAGP) of education are in place in all the Programs to facilitate students to opt for the subjects of their choice in addition to the core subject of study. The system also allows 'moving forward', under the fast track for those who have the capabilities to surpass others.

REVA University has initiated many supportive measures such as bridge courses, special coaching, remedial classes, etc., for slow learners to give them needed input and build in them confidence and courage to move forward and accomplish success in their careers. The Career Development Centre sets specific goals so that the students are equipped and become the preferred choice for major companies and industries.

The Career Development Centre assists students in choosing the right career path through interest mapping and training for experts and imbibing skills so that they are well-equipped during the transition from Campus to Corporate. With the aim of creating mutual value in the educational ecosystem, REVA has a University-Industry Interaction Centre (UIIC) that acts as the strategic Centre to promote collaboration among academicians, scientists, and industrialists, thereby broadening the scope of innovation and entrepreneurship ecosystem.

REVA also has added a social dimension to its corporate initiatives. REVA has now moved on to become a Social Impact University and has aligned with the United Nations Sustainable Development Goals by developing projects like Jagruti, Abhivriddhi, Vanamahotsava, Education on Wheels, Panchavaktram, Abhivyakti, Nyaya Darshana, Samaavesha, Pragna among others. Through these projects, REVA makes sure that the University is making a difference in the social and economic well-being of the communities through teaching, research, social activities, and other programs.

Since its inception, REVA continues to strive to be the top education destination in India, offering the country's most advanced and futuristic education. With the current trends in mind, REVA moulds students to work in a post-pandemic world and adjust to the new ways of work culture.
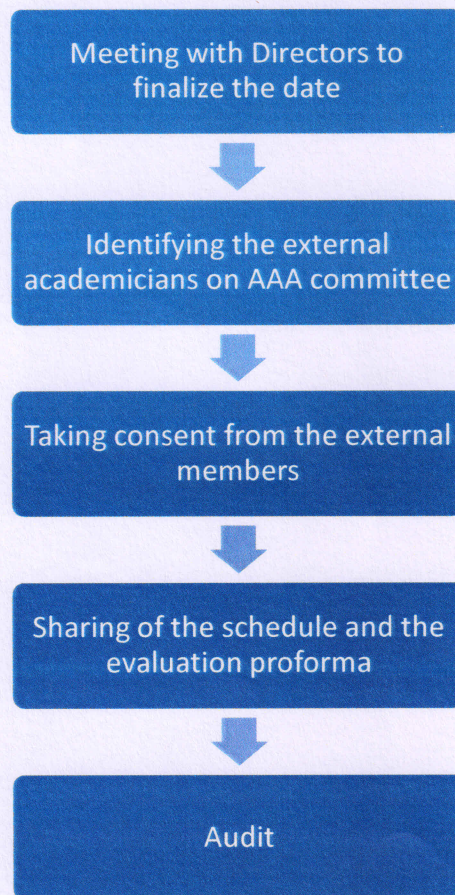
Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess and evaluate the performance in domains of the teaching-learning process, research, and extra-curricular and administrative aspects of various schools of the University.

The review process is usually carried out under the guidance of IQAC, Internal committee members, and external academicians. As a part of the audit process, the IQAC has structured a proforma for the evaluation based on the criteria specified by NAAC. The criteria-wise evaluation of the schools includes:

- Curricular aspects
- Teaching-Learning Process
- Research
- Extracurricular
- Evaluation
- Administration

Process Involved:

Meeting with Directors to finalize the date

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Identifying the external academicians on AAA committee

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Taking consent from the external members

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Sharing of the schedule and the evaluation proforma

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Audit

As per the names suggested and their consent, the Academic and Administrative Audit Committee for the year 2021-22 consisting of the following members was constituted by the Vice Chancellor:

Sl.No.	Schools	Name of the External Member	Designation	University	Audit role
1	Administration	Dr. M. Dhanamjaya	Vice Chancellor	REVA	
2	Administration	Dr. R. C. Biradar	Pro Vice-Chancellor	REVA	
3	Administration	Dr. N. Ramesh	Registrar	REVA	
4	Registrar Office, HR, Examination Section Account, and Common Cell Audit	Dr. Karisiddappa	Former Vice Chancellor,	VTU	Chairman
5	SoCE, SoME, SoEEE, Central Library, Sports Dept, Health Centre, Hostel, Recycle Plant.	Dr. T. D. Kemparaju	Former Vice Chacellor	Bangalore North University	Member
6	SoComm, SoMgmtSt. SoRBS, Alumni Cell, International Relationship, R & D, common cell, Anti Ragging.	Dr. Ereshi	Former Professor Dept. of Commerce and Management.	Bangalore University	Member
7	SoCSE, SoCIT, SoArch, SoECE, SoApp.Sc, Dept. of IT	Dr. Thippeswamy. G	Professor & HOD Dept. of CSE	BMSITM	Member
8	SoCSA, SoAHSS, SoLS, UIIC, General Admin./ Placement SoPA & IS	Dr. T. V. Suresh Kumar,	Former Registrar	MSRIT	Member

Sl.No.	Schools	Name of the Internal Member	Designation	University	Audit role
1	SoME	Dr.Y. Ramalinga Reddy	Director	REVA	Member
2	SoAHSS	Dr. Payel Dutta Chowdhury	Director	REVA	Member
3	SoCIT	Dr. Mallikarjun Kodabagi	Director	REVA	Member
4	SoComm	Dr. M. Subramanyam	Director	REVA	Member
5	SoCSA	Dr. Senthil. S	Director	REVA	Member
6	SoECE	Dr. Mahesh Chandra	Professor	REVA	Member

Report:

The meeting of the AAA committee was fixed on 9th March 2023. The AAA committee was assisted by the IQAC members to conduct the audit. The committee had a formal meeting with the Vice Chancellor, Registrar, Pro Vice Chancellor, Directors, and Deans. During the meeting, the overview of the University, developments, and achievements made was presented. Members of the committee were briefed about the objective of the audit and the procedure involved.

The members visited the schools, and the infrastructural facilities in the schools such as classrooms, and laboratories, and interacted with the teaching staff and the technical staff to know the academic and administrative performance. All the related documents were presented to the members. After completing all stages of inspection and interactions in the schools. The AAA report covering the observations was prepared for the respective schools by the members. Individual school evaluation sheets are enclosed with this report.

Also, the members visited the central facilities such as the Examination section, Computer center, Placement Cell, Library, and Auditorium, and had interactions with the coordinators. Other general facilities were also verified.

The committee after completing all stages of inspection and interactions prepared the AAA report for the University covering the summarized observations and recommendations.

Academic and Administrative Audit Process and Schedule:

TIME	ACTIVITY	AUDIT
9:30 AM	Reporting all Member internal and external in the 1st floor Admin Block Board Room	
9:30 am to 10:00 am	Preliminary discussion and formation of Teams.	
10:00 am to 3:30 pm	**Team -1** Dr. Karisiddappa – External Member Dr. Y. Ramalina Reddy - Internal Member Dr. Payel Dutta Chowdhary – Internal Member	**Audited the following offices:** • **Registrar Office.** • **HR Office.** • **Examination Section Office.** • **Accounts Department.** • **Common Cells.**
10:00 am to 3:30 pm	**Team – 2** Dr. T. D. Kemparaju – External Member Dr. Mallikarjun Kodabagi – Internal Member	**Audited the following offices:** • **SoCE** • **SoME** • **SoEEE** • **Central Library** • **Sports Department**

		• The health center, Hostel, Recycle Plant
10:00 am to 3:30 pm	**Team – 3** **Dr. Ereshi – External Member** **Dr. M. Subramanyam – Internal Member**	Audited the following offices: • **SoComm** • **SoMgmt.St.** • **SoRBS** • **Alumni Cell** • **International Relationship.** • **R & D.** • **Common Cell, Anti Ragging**
10:00 am to 3:30 pm	**Team – 4** **Dr. Thippeswamy. G – External Member** **Dr.Senthil. S – Internal Member.**	Audited the following offices: • **SoCSE** • **SoCIT** • **SoArch** • **SoECE** • **SoApp.Sc.** • **Department of IT.**
10:00 am to 3:30 pm	**Team -5** **Dr. T. V. Suresh Kumar – External Member** **Dr. Mahesh Chandra – Internal Member**	Audited the following offices: • **SoCSA** • **SoAHSS** • **SoLS** • **UIIC** • **General Administration/ Placement** • **SoPA&IS**
3:30 pm to 4:30 pm	**Consolidation of Data and Submission of Report.**	
4:30 pm	**Closing of Audit and Exit Meeting**	

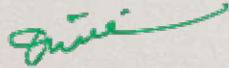## Glimpses of AAA Committee Visit

Observations of Auditors:

- The organization chart must be updated.
- ICT Facilities should be listed.
- Mandatory disclosures should be uploaded on the website with the signatures of the Director IQAC and Registrar.
- Proceedings of meetings must be signed by the Member Secretary and Chairman
- Notifications can be notified by Chancellor, VC, Registrar, etc about the constitution of committee members, proceedings, ATR, and MOM.
- Fund allocation to R & D must be scientifically increased.
- Infrastructure augmentation must be improved.
- Faculty and Staff welfare measures must be notified clearly with year-wise beneficiaries.
- Quarterly budget allocation and expenditure must be documented schedule of expenditure charts must be given.
- Records to be checked – Percentage of students having grievances about the examination process.
- Records to be checked Percentage of students who applied for re-evaluation.
- Records to be checked – Percentage of students successful in re-evaluation.
- Records to be checked - Percentage of variation in marks.
- IQAC cell must be active with a office establishment.
- The number of faculty with a Ph.D. degree must be increased.
- An energy audit must be done by the authorized agency.
- Green Audit must be initiated.
- The consolidated program offered list should be at the beginning of the academic year.
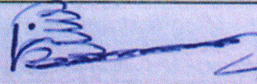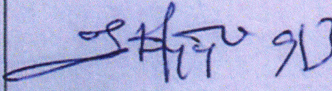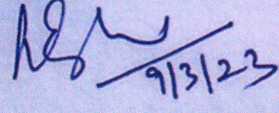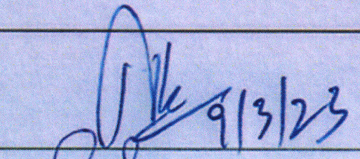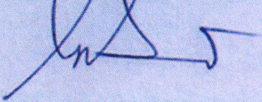
Observations and Suggestions by the Vice-Chancellor:

- Respective BoS meetings should incorporate all changes to the curriculum, including cross-cutting issues, Employability, and Entrepreneurship, as well as newly introduced courses, etc., and ATRs taken thereon.
- The subsequent AC and BOG proceedings must approve BoS's decisions.
- All faculty members should be educated on NAAC criteria and documentation procedures.
- To provide a complete overview, a summary and index of all metrics should be provided.
- A focused effort on OBE practices should be made, and faculty should be trained to define PEOs, POs, and PSOs, as well as CO PO attainment calculation and measures to improve them.
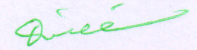
Vice Chancellor.
REVA University

Signatures of External Auditors:

Sl.No.	Name of the Auditors	Signature
1.	Dr. Karisiddappa Former, Vice Chancellor, VTU	9.3.23
2.	Dr. T D Kemparaju, Former Vice-Chancellor, Bangalore North University	9.3
3.	Dr. Ereshi Former Professor, Department of Commerce & Management, Bangalore University	9/3/23
4.	Dr. T V Suresh Kumar, Former Registrar MSRIT	9/3/23
5.	Dr. Thippeswamy G Professor & HoD, Department of CSE, BMSITM	

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